

Student Conduct Process: Intake Meeting Checklist

OFFICE OF CONFLICT RESOLUTION and STUDENT CONDUCT | UNIVERSITY OF MISSISSIPPI



THE UNIVERSITY of
MISSISSIPPI

RIGHTS

I have the right...

- ...to review the Conduct Rules and Regulations accessible in the M-Book by visiting the following <https://secure4.olemiss.edu/umpolicyopen/index.jsp>
- ...to expect confidentiality to the extent permitted by the *Family Education Rights and Privacy Act ("FERPA")* and to waive that confidentiality in writing if I choose. (Please be advised that pursuant to FERPA exceptions some confidential information may be disclosed without consent, e.g., case of health and safety emergencies.)
- ...to consult with an advisor at anytime during the conduct process.

I understand that...

- ...if I am a professional student (e.g., Law, Medicine, Pharmacy), CRSC may have an obligation to inform the school or college. These schools and colleges must certify the fitness and character of their students and therefore some information may be shared with them. The school or college may choose to set interim measures during the course of their investigation and may request to handle the incident through their process and procedures.
- ...if I have additional questions, I may contact CRSC at (662) 915-1387.
- ...I will receive important, time-sensitive information from CRSC via email, telephone, and/or postal mail. I understand that I am responsible for this information, that it is my responsibility to inform CRSC of any change in my local address or phone number, and that failure to do so may result in CRSC correspondence being sent to my permanent address on file at the Registrar's Office.

ADMINISTRATIVE AGREEMENT

I understand that...

- ... with the consent of all parties involved an Administrative Agreement can be put in place to resolve the issue. Administrative Agreements can be reached when all parties have a shared understanding about what happened and the respondent accepts responsibility for the alleged violation.
- ... if I choose an Administrative Agreement, I waive my right to appeal the outcome.
- ... any decision rendered or sanction assigned by the Hearing Officer is final.
- ... if I am found responsible, I will incur a disciplinary record.

HEARING

I understand that...

- ... if the parties are not in agreement with the form of resolution, the case will be forwarded to the University Judicial Council (UJC) or the appropriate hearing body.
- ... I will be provided written notice of the allegations.
- ... when the hearing has been scheduled, I will be notified of the time, date, and location.
- ... I can access all applicable policies by visiting <https://secure4.olemiss.edu/umpolicyopen/index.jsp>
- ... the standard of proof is preponderance of the evidence.
- ...I may be able to appeal the outcome of the Hearing on certain grounds as outlined in the *Conduct Rules and Regulations* of the M-Book.
- ...if I am found responsible, I will incur a disciplinary record.
- ...all disciplinary records are confidential to the extent permitted by law.

Office of Conflict Resolution and Student Conduct

Somerville 100 | P.O. Box 1848 | University, MS 38677-1848

phone: (662) 915-1387 | email: studentconduct@olemiss.edu | www.conflictresolution.olemiss.edu